

**Provide first aid in remote situation**  
HLTFA302A



**2 days**  
**8:00am – 5:00pm**

- Course Fee: available on request and includes GST
- Pre-requisite: Current, recognised Apply first aid credential or recognised equivalent
- Venue: Palmerston Training Centre  
Cook St, Palmerston

P: FEB 21-22 TUE-WED	P: AUG 01-02 WED-THUR
P: APR 17-18 TUE-WED	P: NOV 28-29 WED-THUR
P: JUN 06-07 WED-THUR	

**Topics covered during the program:**

Planning and preparation; managing the remote first aid situation; infection control, hygiene and prolonged care; basic life support (review); observation and documentation; triage; managing injuries; safety and survival; communications; retrieval and evacuation; bites and stings; lifting and moving; protection from the environment; sudden illness.

To maintain current competence at this level of first aid training St John Ambulance Australia (NT) Inc. strongly recommends proficiency is re-validated within 3 years from the date of issue.



**Occupational First Aid**

(Comprises nationally accredited units of competency)  
HLTFA402B—Apply advanced first aid and  
HLTFA403A—Maintain first aid in the workplace

**5 days**  
**8:00am – 5:00pm**

- Course Fee: available on request and includes GST
- Pre-requisite: Current, recognised Apply first aid credential or recognized equivalent unless currently holding an Occupational First Aid credential.
- Venue: First floor. Parap Ambulance Centre. 57 Ross Smith Avenue, Parap.

D: FEB 13-17 MON-FRI	D: OCT 01-05 MON-FRI
D: JUN 18-22 MON-FRI	

**Topics covered during the program:**

Prevention of infection when giving first aid; DRSABCD and Resuscitation review; Definition of terms in Automated External Defibrillation; Safety when using an AED; Preparation of the casualty prior to use of the AED; Use of the Soft Bag Resuscitator; Administration of Oxygen; Oxygen delivery systems; Oxygen powered resuscitation; Maintenance of Oxygen and AED equipment; medications; Pain management; Analgesia; trauma management; basic anatomy (body systems); clinical assessment; emotionally disturbed casualties; casualty suffering drug/alcohol abuse; burns; poisoning; moving the injured casualty; triage; bleeding and aseptic techniques; basic anatomy (musculo-skeletal system); fractures; chest injuries; crush injuries; head, neck and spinal injuries; abdominal injuries; Hot and cold injuries;

eye injuries; medical conditions (review); Skin conditions; Post incident Management Risk assessment in line with OHS legislation/regulations; Designing and setting up a first aid room; Management of first aid rooms, facilities and personnel; Management of first aid documentation; Planning a response to a major incident; Role of the first aider; Medications; Manual handling; Workplace Safety; Triage; A major incident scenario; Debrief a major incident.

To maintain current competence at this level of first aid training St John Ambulance Australia (NT) Inc. strongly recommends proficiency is re-validated within 3 years from the date of issue.

Effective 30 June 2008: if you maintain your Occupational First Aid credential you will not be required to maintain an Apply First Aid credential, unless you choose to.



## Private Courses

Private First Aid Training Courses are available to business and industry. Courses are delivered to a specific customer group and can be completed at the customer's location or at a St John (NT) venue.

For further information please call the Training Department on 89226221 or 89226228.



## Recognition

St John-NT recognise AQF and VET Qualifications and Statements of Attainment issued by other RTOs.

## Why choose St John-NT?

St John-NT is a self-funded charity dedicated to helping those in sickness, distress and/or suffering.

First aid training courses, kits and equipment sales help to fund the important work that our Volunteers do within our community by providing vital first aid services at public events and by undertaking community services to those in need each year.

By supporting St John-NT – you are helping to give back to your community! Book your first aid course today.

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## Course booking terms and conditions

1. Course payment must be received at the time of booking or within a time negotiated with Training Administration staff (no more than 7 working days). Until payment is received your name will appear on the course WAIT LIST and will be moved into the class list once your payment is received.  
(a) A Purchase/Work/Service Order Number is recognised as payment received
2. If the course you are booking into commences within seven (7) working days payment must be received within 24 hours of booking unless alternative arrangements are approved.
3. Payment for courses may be made in person at our Casuarina Headquarters or over the phone. Credit cards accepted are Bankcard, MasterCard, Visa, Diners and American Express.
4. **Transfer:** You may transfer your course enrolment to another course provided **1**; at least seven days notice is given to the Training Department with such notice to be in writing and, **2**; a vacancy exists for the date you wish to transfer to.  
(a) A \$10.00 TRANSFER FEE WILL APPLY.
5. **Cancellation:** Where it is necessary for you to cancel your attendance and St John has received your payment or an invoice has been issued,  
(a) an ADMINISTRATION CHARGE OF \$10.00 will be deducted from your refund.  
(b) All such cancellations must be advised in writing.  
(c) Persons wishing to cancel their attendance at a course must do so at least seven (7) working days prior to course commencement. Failure to do so may result in the forfeiture of course fees previously paid.
6. **Refunds:** To obtain a refund of course fees paid please provide St John with **1**; the original receipt issued at time of payment, or **2**; another form of proof of identity.  
(a) Course payments WILL NOT be refunded where a person fails to attend a course and has not previously notified St John (see above).  
(b) An exception to this condition will be where the person is able to show good cause for such non-attendance. Good cause includes – but is not limited to – presentation of a Medical Certificate; unanticipated changes to work commitments, (employer confirmation required) etc.
7. **Course payments will not be refunded after the commencement of a course.**
8. St John Ambulance Australia (NT) Inc., may cancel any course within 3 days of the advertised commencement date if insufficient numbers exist to conduct the program. Should this occur those persons booked into the cancelled program will be re-booked into another course convenient to them at no additional charge.
9. **Access to Records:** Should you require information or a copy of your records which are held by St John (NT) please contact the First Aid Training Manager in writing. PO Box 40221, Casuarina, NT, 0811 or by email: [annetta.albanese@stjohnnt.asn.au](mailto:annetta.albanese@stjohnnt.asn.au)



St John Ambulance Australia  
Northern Territory

ABN 85 502 986 808

National Code 4529

## Occupational First Aid

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## Provide First Aid in Remote Situation

January — December 2012

Palmerston & Darwin

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As at October 2011